

# Postgraduate Education Officer Report

## *October*

- Completed the annual all staff mandatory training in genres such as fire safety and GDPR.
- Attended and presented at two PGT and PGR general induction and welcomes. I was able to provide a good insight to the SU workings and services that were offered throughout.
- Gave an evaluation of the assessment support hub to the team offering guidance and feedback from student perspectives.
- Attended the first management board of the academic year, giving overviews on the work done so far and updates from an education perspective.
- Attended the 'Big Night In' freshers event, playing the movie Shrek, dressing up as characters with the other officers.
- Began the run of course rep training; both school specific and general sessions.
- Received a presentation from NIPSO about academic affair systems and how their company works.
- Attended ECQS and spoke on upcoming news such as a proposed Queen's India campus.
- Was part of the panel in shortlisting the Battle of the Bands performers.
- Organised an Academic Year workshop with a selection of faculty, school and course reps for the Academic Year Task and Finish Group to gather feedback on structuring and timelines.
- Attended appeals, conduct and complaints training to fully understand these systems and the role of an officer within this.
- The first SU Council was held in Elmwood hall addressing many reports and updates as well as holding elections for committees and positions.
- Attended academic board towards the end of the month along with Eli.